

TECHxpo 3.0

Law Practice Management and Sole, Small Firm and General Practice

Date: Friday, November 13, 2015 | 9:00 am to 4:00 pm followed by a Reception

Location: Twenty Toronto Street Conferences and Events
20 Toronto Street, 2nd Floor, Toronto

Program Co-chairs: **Michele R.J. Allinotte**, Allinotte Law Office
Professional Corporation (Cornwall)
David B Debenham, McMillan LLP (Ottawa)
Omar Ha-Redeye, Fleet Street Law



In-Person



Webcast



This program contains 6 Professionalism Hours



The OBA has been approved as an Accredited Provider of Professionalism Content by The Law Society of Upper Canada.

The tools of the trade are ever evolving. Has your practice kept pace? This annual event is your chance to get hands on exposure to hardware and software specifically designed for the modern law office and tips on using technology to increase your practice's productivity. Register for TECHxpo 3.0 and discover the solutions that will help make your practice more efficient and profitable.

8:15 am Registration and Coffee

9:00 am Welcome and Opening Remarks from the Chairs

9:10 am **Tech Tips to Improve Client Service and Productivity**

This fast-paced session will cover the latest and greatest technology and tips for helping you do things faster, better and cheaper. We will show you how to improve client service, run your practice more efficiently and introduce you to applications and devices that will revolutionize how you practice law.

Michele R.J. Allinotte, Allinotte Law Office Professional Corporation (Cornwall)

Ian Hu, Counsel, Claims Prevention and practicePRO, Lawyers' Professional Indemnity Company (LAWPRO®)

Cesia Green, Wall-Armstrong & Green (Barrie)

Catherine Sanders Reach, Director, Law Practice Management & Technology, Chicago Bar Association

10:00 am **Concurrent Session**

Paperless @ Last

Whether you are planning to start a new paperless practice, change from paper to paperless or want better ideas for running an existing paperless office, you will gain helpful tips and insights, including practical suggestions on software and hardware.

Donna Neff, Neff Law Office Professional Corporation (Ottawa/Stittsville, ON)

Ashley Waye, Kith & Kin LLP

Malerie Rose, Rose Family Law

OR

10:00 am **Concurrent Session**

Speed Dating for Cloud Computing

Join an informal and informative discussion with practitioners who use uLaw, Clio and MyCase, as they share their top insights and user experiences.

Pulat Yunusov, law TO

Karen Jacques, Jacques Law

Sina Hariri, Hariri Law

10:50 am *Refreshment Break*

11:00 am **E-Docs and E-Signatures as a Way Of Life**

This knowledgeable group of panelists will discuss what is happening with E-Docs and E-Signatures. Electronic documents are part of our reality.

- What is the difference between an electronic and a digital signature?
- Can or should you be using them yourself or accepting electronically signed documents from clients?
- How are electronic documents being used in litigation?
- What do you need to know?

Listen and get a great overview of the landscape in this area.

Moderator: **Kathleen Robichaud**, Law Office of Kathleen Robichaud (Manotick)

Panelists: **John Gregory**, General Counsel, Ministry of the Attorney General

Jeff Lem, Director of Titles, Ontario Ministry of Government and Consumer Services

Alan Silverstein, Real Estate Lawyer

Rikin Morzaria, McLeish Orlando LLP

11:50 am Lunch served in the Main Room

12:00 pm **Optional: Working Lunch**

Hot Documents and Hot Topics

Bring your lunch into the breakout room and attend this session on new technologies. The panel will review some key innovations and discuss how innovation is and is not changing the way we practice.

Moderator: **Omar Ha-Redeye**, Fleet Street Law

Panelists: **Dera Nevin**, Proskauer Rose LLP

Addison Cameron-Huff, Technology Lawyer

1:00 pm **Concurrent Session**

Better Document Generation

When you need to generate an engagement agreement, a cease and desist letter, or a residential lease do you look for the last one you created and start cutting? Stop! There is a better way! Features built into Microsoft Word like autocorrect, templates, Quick Parts, and developer tools will save you time, prevent errors and ensure consistency. Learn to manipulate PDFs to combine and recombine electronic documents. Fill out scanned PDF "forms" in one step. Sign on the dotted line without printing out a document. Learn to use the software that you already have to make document generation faster, with fewer errors, for everyone in your firm.

Rikin Morzaria, McLeish Orlando

Catherine Sanders Reach, Director, Law Practice Management & Technology at Chicago Bar Association

OR

1:00 pm **Concurrent Session**

Dancing with Document Management Software

Document Management Software can help keep you organized and save you time, but, who has time to figure out which one is best for your practice or your firm? Take turns speaking to these document management software users to see a demonstration of which different document management software programs actually work – demonstrations of various programs and an overview of them will be provided.

Dean Ardron, Ursel Phillips Fellows Hopkinson - Worldox Demonstration

Janice Zima, Legal Marketing Consultant - Primafact consultant

PROGRAM REGISTRATION IS ONLINE www.oba.org/pd

Questions? pd@oba.org

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2:00 pm **Social Media - Marketing**
Social media can be a great tool for marketing. Get tips on how to make social media part of your marketing plan. Learn how to use social media in way that increases your business and get great tips on how to do so in a fun way that makes good use of your time.

Warren Coughlin, Business Coach/Consultant Trainer
Andrew Feldstein, Feldstein Family Law Group Professional Corporation

2:50 pm *Stretch Break*

3:00 pm **Closing Tips Session - Make The Most of What You Have**
End the day with a bang. Our closing panel will give you their favourite tips for getting things done.

Michele R.J. Allinotte, Allinotte Law Office Professional Corporation (Cornwall)
Cesia Green, Wall-Armstrong & Green (Barrie)
Kathleen Robichaud, Law Office of Kathleen Robichaud (Manotick)
Dan Pinnington, Vice President, Claims Prevention & Stakeholder Relations, Lawyers' Professional Indemnity Company (LAWPRO®)

3:50 pm Closing Remarks followed by Networking Reception

	CBA Member	CBA Student Member	Non-Member
Live (Includes box lunch)	\$99*	\$75*	\$199*

*Plus applicable taxes

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