

Practice Management and the Model Code of Professional Conduct

ATTENDANCE OPTIONS

Option 1: Live Webcast: Friday, 12 February 2016

Times and Time Zones:

- Alberta - Mountain: 11:30am - 3:00pm | Our programs can be used to fulfill your CPD Plan
- British Columbia - Pacific: 10:30am - 2:00pm | 3.00 Professionalism Hours
- Manitoba - Central: 12:30pm - 4:00pm | 3.00 Professionalism Hours
- New Brunswick - Atlantic: 2:30pm - 6:00pm | 3.00 Professionalism Hours
- Newfoundland - Newfoundland Daylight: 3:00pm - 6:30pm | Optional 3.00 Hours
- Northwest Territories - Mountain: 11:30am - 3:00pm | 3.00 Professionalism Hours
- Nova Scotia - Atlantic: 2:30pm - 6:00pm | 3.00 Professionalism Hours
- Nunavut - Eastern: 1:30pm - 5:00pm | 3.00 Professionalism Hours
- Ontario - Eastern: 1:30pm - 5:00pm | 3.00 Professionalism Hours
- Prince Edward Island - Atlantic: 2:30pm - 6:00pm | 3.00 Professionalism Hours
- Saskatchewan - Central: 12:30pm - 4:00pm | Practitioner must contact the LSS for accreditation
- Yukon - Pacific: 10:30am - 2:00pm | 3.00 Professionalism Hours

Option 2: USB Flash Drive Delivery Date:

Monday, 16 May 2016

Option 3: 365 Day Archived Webcast Availability Starts:

Monday, 16 May 2016

Early Bird Deadline: Monday, 1 February 2016



**Earn 40 AIR MILES®
reward miles when you
register for this Half
Day Program.**

In the ongoing discourse regarding Ethics, Professionalism and Practice Management, it is important to include a program that focuses with great specificity on the texts and scenarios set out in the pan-Canadian Model Code of Professional Conduct. The difference between excelling and stumbling in practice management, between merely practicing intuitively and practicing defensively, can in many ways be grounded on mastery of the Code. Thus, with a perennial dedication to the delivery of practice-oriented legal education programs, The Commons Institute has brought together a faculty of acknowledged doers and thought leaders, for a program aimed at bringing the Code to life.

SCHEDULE AND FACULTY

[Note: for practice information about a faculty member, please click on his or her name below.]

1st Module [Thirty Minutes]:

Maureen Salama

Social Media, Rules of Professional Conduct and Marketing

Five Minute Break

2nd Module [Thirty Minutes]:

Sara Erskine

The “New” Expert Rules: To What Extent Have They Changed the Landscape?

Five Minute Break

3rd Module [Thirty Minutes]:

Omar Ha-Redeye

The Pyjama lawyer: Virtual and Dispersed Lawyering

Five Minute Break

4th Module [Thirty Minutes]:

Sheri Hirschberg

Words Matter – Professional Conduct in the Online Environment

Five Minute Break

5th Module [Thirty Minutes]:

Krystal Manitius

When and By Whom Solicitor-Client Privilege Can be Waived

Five Minute Break

6th Module [Thirty Minutes]:

Terrence Liu

Dot Easy: Technology and Law Practice Processes

Why choose The Commons Institute for your Continuing Professional Development needs?

We deliver benefits that include the following:

- Earn 20 AIR MILES® reward miles when you register for a Quarter Day Program.
Earn 40 AIR MILES® reward miles when you register for a Half Day Program.
Earn 60 AIR MILES® reward miles when you register for a Full Day Program.
Earn 160 AIR MILES® reward miles per year as a Commons Access or Commons Access Plus member.
- Access relevant, practice-oriented Continuing Professional Development.
- Benefit from practitioner-friendly pricing, whether with our pay-as-you-go option or with our [flat rate membership](#) options.
- Choose from a variety of program lengths - quarter day, half day, and full day.
- Gain from the knowledge of our large and ever expanding distinguished roster of speakers.
- With the most viewership options - live webcast, archived webcast, and mail-out of USB Flash Drives containing video and PDF materials, you never have to sacrifice convenience.
- With a pan-Canadian audience of legal practitioners, you can network with colleagues from sea to sea to sea.
- With a broad coverage of practice areas, and over 50 programs annually, securing all of your annual hours of meaningful and relevant content is easy and certain.
- Since The Commons Institute does not cancel any of its programs, you can rest easy knowing you won't be left in a lurch regarding the acquisition of credit hours.

Practice Management and the Model Code of Professional Conduct

GENERAL INFORMATION

REGISTRATION OPTIONS

Visa, MasterCard, American Express or Cheque.

PRIVACY

We keep all information provided in the strictest confidence. We do not share our contact lists.

REGISTRANT CANCELLATIONS

Full refund if written notice is received 45 days prior to the program. Otherwise, a program credit will be granted. We reserve the right to cancel or change the date, content or venue of the program.

REWARD POINTS

Program Registration: this Half Day Program qualifies for 40 Air Miles Reward Miles.

Ongoing Membership: your membership qualifies for 160 Air Miles Reward Miles per annum.



1. SELECT PROGRAM REGISTRATION OR ONGOING MEMBERSHIP

Note: Group rates apply: 4 to 8 registrants receive 15% off; 9 to 15 registrants receive 30% off; 16+ registrants receive 45% off.

A. Program Registration:

- By Early Bird Deadline of Monday, 1 Feb 2016: \$300 + taxes [please calculate & add GST+PST or HST] ☐
- After Early Bird Deadline of Monday, 1 Feb 2016: \$395 + taxes [please calculate & add GST+PST or HST] ☐

B. Ongoing Membership:

With ongoing membership, a single annual **Commons Access** fee grants you unfettered access to our over 70 annual legal CPD programs, giving you unparalleled savings and cost predictability. Choose **Commons Access Plus** to also acquire unlimited access to our past program archives. New members receive a detailed welcome package. For more on the benefits of membership, including a list of the many areas of law covered by our programs, visit thecommonsinstitute.com/page4/membership.html

- Commons Access: \$585 + applicable taxes (see below) ☐
[Applicable Taxes and Resulting Totals: Alta 5% [\$614.25]; BC 12% [\$655.20]; Man 13% [\$661.05]; NB 13% [\$661.05]; Nfld 13% [\$661.05]; NWT 5% [\$614.25]; NS 15% [\$672.75]; Nun 5% [\$614.25]; Ont 13% [\$661.05]; PEI 14% [\$666.90]; Que 14.975% [\$672.60]; Sask 10% [\$643.50]; Yukon 5% [\$614.25].
- Commons Access Plus: \$785 + applicable taxes (see below) ☐
[Applicable Taxes and Resulting Totals: Alta 5% [\$824.25]; BC 12% [\$879.20]; Man 13% [\$887.05]; NB 13% [\$887.05]; Nfld 13% [\$887.05]; NWT 5% [\$824.25]; NS 15% [\$902.75]; Nun 5% [\$824.25]; Ont 13% [\$887.05]; PEI 14% [\$894.90]; Que 14.975% [\$902.55]; Sask 10% [\$863.50]; Yukon 5% [\$824.25].

2. SELECT YOUR PROGRAM DELIVERY OPTION AND DATE

LIVE WEBCAST: Friday, 12 February 2016 ☐

USB FLASH DRIVE DELIVERY: Monday, 16 May 2016 ☐

ARCHIVED WEBCAST: Monday, 16 May 2016 ☐

3. COMPLETE YOUR REGISTRATION FORM

REGULAR DELIVERY [no courier service] MAILING ADDRESS:

THE COMMONS INSTITUTE, 407 LAURIER AVENUE WEST, PO BOX 56062, OTTAWA, ONTARIO, K1R 7Z0

Telephone: 1.800.278.3170 | Fax: 1.800.278.3170 | Email: info@thecommonsinstitute.com

Salutation:	First Name:	Last Name:	Practitioner License No.:	Air Miles No. (if a collector):
Firm / Company:			Name on Credit Card (if not same as above):	
Credit Card Billing Address (in some cases, <u>may</u> not be firm or company address):			City:	Province:
			Postal Code:	
Phone:	Fax:	Email:		
Payment by:	Visa: <input type="checkbox"/>	MasterCard: <input type="checkbox"/>	American Express: <input type="checkbox"/>	Cheque (made payable to "The Commons Institute"): <input type="checkbox"/>
Credit Card Number:	Expiry Date:		CVN Number (3 or 4 digits on front or back of card):	

Interested in other registration options? We offer the following for your convenience:

- 1. Online:** visit www.thecommonsinstitute.com
- 2. Email:** send details to info@thecommonsinstitute.com
- 3. Telephone:** call us at 1.800.278.3170
- 4. Fax:** send this form to 1.800.278.3170
- 5. Mail:** this form to The Commons Institute, 407 Laurier Avenue West, PO Box 56062, Ottawa, Ontario, K1R 7Z0